

## JOB DESCRIPTION

**Job Title:** Multi Sports Coach

**Job Holder:** Vacant

**Job Location:** Sport Ireland Campus, Blanchardstown, Dublin 15

**Reports to:** Rec Programme Manager

### JOB PURPOSE:

Reporting to the Programme Manager, the multi sports Coach will provide successful delivery of all recreational academy programmes, birthday party products, schools products and camps delivered by Sport Ireland Campus. Ensuring these programmes are delivered to the highest standards, in a safe and welcoming environment.

Responsibility	Tasks
<b>Coaching</b>	<ol style="list-style-type: none"> <li>1. Act as a group coach on school holiday camps and school tour programmes.</li> <li>2. Act as a party host and coach on range of sports-based birthday party products.</li> <li>3. Always provide a consistent high standard of delivery across all programmes.</li> <li>4. Create and review a range of session plans, particularly focusing on multi skill activities.</li> <li>5. Continuously reflect and review your coaching performance.</li> <li>6. Deliver sports sessions on the Sport Ireland Campus's recreational sports academy programme. These include sports specific lessons and multi skill activities.</li> </ol>
<b>Health and Safety</b>	<ol style="list-style-type: none"> <li>1. Ensure that Health and Safety rules and procedures are applied and adhered to at all times.</li> <li>2. Provide accurate and detailed safety information to customers where and when needed.</li> <li>3. Ensure that all equipment is in working order and area is safe for use prior to each session.</li> <li>4. Report any safeguarding concerns immediately to the Child Protection Officer, in line with the companies safeguarding policies.</li> </ol>

<b>Technical Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Keep up to date with developments in Sports industry teaching and coaching.</li> <li>2. Attend training courses as required.</li> <li>3. Continuously improve knowledge and skills to remain updated on all coaching practices and trends.</li> </ol>
<b>Customer Service</b>	<ol style="list-style-type: none"> <li>1. Engage with all customers in a friendly and professional manner.</li> <li>2. Meet and greet parents and report to them any necessary information about their child's behavior/actions during camp programmes.</li> <li>3. Act as the point of contact for parents attending birthday parties, answering any queries they may have.</li> <li>4. Communicate to children 'at their level' and create a positive, encouraging and fun environment for sports participation.</li> </ol>

The above contains the main outline of duties. However it's inevitable that tasks may arise which not fall within the remit of the above may list of main duties. Employees are required to respond with a flexible approach when ad hoc tasks arise which are not specifically covered in their job description. Should an additional responsibility become a regular part of an employee's job, the Job Description will be amended to reflect this.

<b>JOBHOLDER ENTRY REQUIREMENTS:</b>
<p><b><u>Knowledge (Education &amp; Related Experience):</u></b></p> <p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Minimum age 18 years old;</li> <li>• Previous experience in sports coaching and/or childcare/supervision</li> <li>• An interest in sport and a desire to work in the sports industry</li> <li>• Have an understanding on fundamental movement skills</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Previous experience working in a Customer Service/Leisure Centre environment.</li> <li>• Working towards third level Sports management / Fitness and leisure / Sports business or similar.</li> <li>• NGB accredited coaching qualification</li> </ul>
<p><b><u>Key Skills:</u></b></p> <ul style="list-style-type: none"> <li>• Excellent customer service skills</li> <li>• Excellent organisational skills</li> <li>• Excellent communication and interpersonal skills</li> </ul>

**Key Behaviours:**

- Customer Focused
- Flexible approach towards work
- Ability to use own initiative
- Solution focused attitude
- Team Player

**Other information:**

- This is a part-time position.
- Flexibility required with regard to working hours.

Closing date for receipt of applications 01/06/2020.  
Please send your CV by e-mail to [recruitment@sportirelandcampus.ie](mailto:recruitment@sportirelandcampus.ie)