 <b>SPORT IRELAND</b> CAMPUS	Diving Coach	Doc Reference No.	Dive Coach 01
	Date	01.06.2021	Revision No.

## JOB DESCRIPTION

**Job Title:** Diving coach

**Job Location:** Sport Ireland Campus

**Reports to:** Head of Diving

**Hours:** Permanent – Part Time

### JOB PURPOSE:

The Diving Coach will deliver a high standard teaching and coaching to meet the needs of the Shamrock divers and the academy of the Sport Ireland Facilities in the National Aquatics Centre, in a safe and welcoming environment


### KEY RESPONSIBILITIES

#### Core Role:

- Continuously improve the children, teens and adults in the diving program.
- Plan, prepare and evaluate a range of teaching and coaching sessions, including dry land training programmes that follow the principles of physical training and long-term athlete development.
- Teach academy children the basic skills of diving and keep progress of their development through CoursePro.
- Make sure that divers of the Shamrock Diving Club will engage in competitions in Ireland or/and outside of Ireland.

#### Responsibilities/Activity Headings/Tasks:

- To deliver high quality coaching sessions within the Diving Programme at the National Aquatic Centre and National Dryland Diving Training Centre.
- Follow recognized diving techniques and strategies as outlined by Swim Ireland.
- Plan, prepare and evaluate a range of teaching and coaching sessions.
- Look critical at the program and come with new ideas to improve the diving program.
- Diving Coach is creating/maintaining an accessible route into diving for all ages and abilities.
- Together with Swim Ireland, the Diving Coach is creating/developing a sound talent identification system to feed the diving program.
- Deal with participants, parents and fellow work colleagues.
- Respect all individuals.

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- Supervise other teachers delivering sessions and ensure that teachers are fore filling their role description.
- Prepare reports relating to diving teaching/coaching activities.
- Maintain clear and accurate records of attendance and progress for a range of participants.
- Communicate information to participants and parents.
- Set up and take down a range of diving equipment.
- Attend competitions when you are signed up for.

**Technical Responsibilities:**

- Continuously improve your knowledge and skills to ensure the quality remains up to-date.
- Attend workshops that are giving by other coaches in Ireland and/or outside of Ireland.

**Internal and external relationships:**


- Work in partnership with internal and external departments to ensure all activities are delivered to the highest standards.
- Work in partnership with the other coaches and the Head of Diving.
- Work in partnership with other departments.
- Work in partnership with coaches from Sport Ireland.

The above contains the main role of duties. However, it is possible to get other duties that are not in the list. Flexibility is a requirement in order to do this job.

**JOBHOLDER ENTRY REQUIREMENTS:**

**Essential skills:**

- Level one diving coach certificate
- Valid Garda vetting
- Previous experience of coaching diving
- Enthusiastic and positive attitude
- Team player
- Good communication and organisation skills
- Problem solving skills

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**Desirable skills:**

- Level two or higher diving coach certificate
- First aid qualification
- Used to be a diver
- Diver focused working
- Flexible approach to work
- A desire to continuously improve

A candidate must also reflect the company's core values of:

**Excellence**

- Always looking for ways to improve.
- Accept responsibility to drive improvements.
- Demonstrate professionalism and have expectations of our own performance and that of others.
- Demonstrate a commitment to teamwork.
- Adopt a positive approach to change.

**Respect**

- Treat others as we would like to be treated.
- Value different cultures and beliefs.
- Display respect for and awareness of individual differences
- Seek out, listen, and respect the ideas and opinions of others.
- Engage in honest and direct communication at all levels in the organisation.

**Integrity**

- Show accountability for our decisions and actions.
- Develop and encourage open and honest work practises.
- Take personal responsibility for our actions.
- Deliver on actions we have promised.

**Customer focus**

- Research and fully understand our customers' needs.
- Do the ordinary things extraordinary well.
- Go beyond what is expected by every customer.
- Surprise ourselves with how much we can do.

Please send CV's to [recruitment@nationalsportscampus.ie](mailto:recruitment@nationalsportscampus.ie) , quoting the job title in the subject area.