



SPORT IRELAND FACILITIES DAC COMPLIANCE & INTERNAL AUDITOR JOB DESCRIPTION

Job Title: Compliance and Internal Auditor
Job Location: Sport Ireland Facilities DAC
Reports to: Finance Manager
Terms: FT, 37.5 hour week,
Payment: DOE

Background

Sport Ireland Facilities DAC has responsibility for the management of a number of sporting facilities. It is a fully owned subsidiary of a state body, and the company complies with the Code of Practice for the Governance of State Bodies as well as adheres to risk management systems and structures. The company is seeking an enthusiastic and organized person who will assess risks and evaluate the internal control environment, work closely with the Finance Manager and Senior Management on providing control improvement proposals and implementing recommendations from internal and external audits.

Key responsibilities:

- Review and update financial policies, procedures and controls of the organization ensuring compliance with Code of Practice for the Governance of State Bodies and risk management systems and structures.
- Provide suggestions and solutions on identification of potential risks.
- Plan, liaise and implement audit recommendations.
- Conducting independent checks where required and maintain accurate records.
- Assist management and internal departments in developing plans and best practice.
- Drive compliance culture and agenda across the business.
- Assist in other ad hoc work or reporting as it arises.

Qualifications & Requirements

- Qualified member of a recognised accountancy body.
- Previous audit experience is needed.
- Have the capability to analyse sections of the business and to recommend sensible and workable solutions.
- Be comfortable interacting with senior management and internal departments across the organization.
- Have the ability to challenge established practices and policies.
- Excellent organisation skills with ability to multi-task and prioritise workload.
- High degree of accuracy and attention to detail.
- Good knowledge of the Code of Practice for the Governance of State Bodies and Public Procurement Guidelines is an advantage.